

TOGU-ERASMUS B.D.A. POLICY

A- Before the Mobility

- Pre-announcement is made 15 days in advance for all Erasmus Mobility.
- An application announcement is made in a way that will be kept suspended for at least 20 days.
- When the applications are completed, the eligibility check is done.
- The foreign language exam is done in two stages, written and oral. The percentage of the oral exam on the result cannot exceed 25% of the total exam. (Partner University is free to use an internationally valid exam result in the evaluation.)
- Selected students are ranked as Principal / Alternate according to their departments with Erasmus success grade.
- Foreign language courses are organized for selected students. (Partner University is free for university language support.)
- Orientation program is organized for the selected students regarding the application process to the university they will go to, the provision of accommodation, course selection, passport supply, insurance, visa process, grants and the country of destination.
- The students are nominated to the university they will study.
- Students' applications to the university they will go to are completed.
- Students with acceptance letter are given a visa letter.
- Grant agreements are signed with students.
- OLS exam is sent to students who have obtained their visa. (Only valid for the KA131 program.)
- Students who complete the OLS exam will be paid 80% grant based on their grant agreement. (Only valid for the KA131 program.)

B- During the Mobility

- The student is asked to complete and send the certificate of arrival.
- Course changes to be made in the LA document are required to be completed within the first month of mobility.

C- After the Mobility

- The student who has completed the exchange process is requested to submit the transcript, certificate of participation and the pages of the passport with the dates of entry and exit to Turkey to the office.
- The decision of the board of directors regarding the equivalence of the student who submits the required documents is awaited from the department.
- Students who complete the participant survey and Session 2 of the OLS exam will be paid the remaining 20% of their grant. (OLS is valid for KA131 program only.)